

UNIVERSITY OF PARDUBICE	
FACULTY OF TRANSPORT ENGINEERING	
Directive No. 9/2019	
Subject:	Rules for admission to doctoral study programmes for the academic year 2019/2020 – third round
Applicable to:	Applicants for study
Issued on:	June 25, 2019
Effective from:	September 1, 2019 to March 20, 2020
Prepared by:	Ing. Zuzana Gojná, Research and Development office
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Approved by:	doc. Ing. Libor Švadlenka, Ph.D., Dean

Article 1
Introductory Provisions

(1) The Dean of the Faculty of Transport Engineering (DFJP) of the University of Pardubice (UPa) announces, in accordance with Section 49 of Act No. 111/1998 Sb., on Universities, as amended, and Article 7 of the DFJP Statutes for the academic year 2019/2020, the admission procedure for the first year of doctoral study programmes "Transport Means and Infrastructure" and "Technology and Management in Transport".

(2) Anticipated number of admitted applicants according to study programmes and forms of study:

Study Programme	Form of study	
	Full-time	Combined
Transport Means and Infrastructure	5	5
Technology and Management in Transport	5	5

Deadline for submission of applications: January 31, 2020

Date of the admission procedure: February 24, 2020

Article 2
Admission

(1) The application for study can be submitted preferably in electronic form published at <http://eprihlaska.upce.cz>, **no later than January 31, 2020**, including instructions.

The following documents must be sent to **the Faculty of Transport Engineering, Research and Development, Studentská 95, 532 10 Pardubice** no later than the closing date for applications:

a) dissertation topic

b) curriculum vitae

c) certified copies of the Diploma

d) if submitting a proposal for their own topic of the dissertation, applicants need to provide an abstract, a proposal of methods of solution to be used in the dissertation, and the approval of the training place for which the student applies. Topics will be approved by the respective DFJP branch boards.

(2) Applicants who complete their Master's degree in the academic year 2019/2020 may submit the Diploma with the Supplement subsequently. Those who do not complete their Master's degree at DFJP UPa will, at the latest at the date of the admissions, submit at least the school's confirmation of successful completion of the Master's degree programme.

(3) The application form can also be filled in on the prescribed form (SEVT form "Application for study at a university in the doctoral study programme") and sent to the address mentioned above together with the above-mentioned attachments. The topic of the dissertation thesis is to be stated directly in the application form.

An administrative fee of CZK 500 shall be paid by online payment, bank transfer or payment order (exclusively by Type A) to the University of Pardubice's account **no later than January 31, 2020**.

University of Pardubice account number	37030561/0100
variable symbol	5920
specific symbol	applicant's branch number (in the case of e-application)
	the applicant's birth number (in the case of the printed form)
constant symbol	379 for postal order payment
	308 for wire transfer

(4) The printed application form must be accompanied by a proof of payment of the administrative fee (copy of the last part of the type A bill, a copy of an account statement or a payment notification if using wire transfer). If submitting the electronic application, applicants do not have to send a confirmation of payment. The administrative fee is non-refundable.

(5) An application without the attached proof of payment of the fee (if the printed form is used) or an application with formal shortcomings will not be registered and the applicant will be asked for immediate completion. If the applicant fails to remove the shortcomings within the specified deadline, he/she will be excluded from the admission procedure. A medical certificate is not required for the application.

(6) An applicant whose application has been registered but who fails to provide the required documents (see above) by the closing date for the applications will not be eligible for the entrance examination, will not be invited to it and will not be admitted.

(7) On the basis of a duly registered application and the timely submission of the required documents, the applicants will be invited to the entrance examination.

Article 3 **Entrance Examination**

(1) The third round of the entrance examination has been set **for February 24, 2020**. The entrance examination will take place at: University of Pardubice, Faculty of Transport Engineering, Studentská 95, 532 10 Pardubice. The entrance examination can be made by online interview also. The room, time and form of the entrance examination will be specified in the invitation.

(2) The English language entrance exam consists of a written test in English and a personal interview in connection with the professional content of the specific topic of the dissertation. The admission exam requires at least B2 Level English according to the Common European Framework of Reference for Languages (CEFR), i.e. the applicant uses the language independently and effectively using the appropriate linguistic means. It assumes the ability to work independently with professional

literature. The professional interview requires the professional knowledge of the applicants for inquiring into the issues of the submitted topic of the doctoral dissertation.

(3) If multiple applicants register the same topic of the doctoral dissertation, the admission committee determines the order of the applicants for admission according to the result of the admission procedure.

Article 4 **Evaluation of the entrance examination results**

(1) The foreign language is evaluated in relation to the percentage of the applicant's success rate in each part of the examination. The maximum number of points is 40, of which 30 in the written test and 10 in the oral part. The condition is to pass the written test with at least 50 percent (15 points) and the total score at least 60 percent, i.e. 24 points.

(2) The applicant may also apply for recognition of a language test on the basis of a completed State Final Examination in that language or another level-appropriate examination (TOEF, TOEIC, IELTS etc.)

(3) Based on the result of the English language entrance examination and the following oral interview, the admission committee *recommends or does not recommend the admission of the applicant to doctoral studies*. The applicant will be informed about the result of the oral interview immediately after the interview, which will be confirmed by his/her signature on the entrance examination report, which is part of the application form.

The result of the admission procedure will be the basis for the Dean's decision on the *admission or non-admission of the applicant to doctoral studies*.

(4) Failure to attend the admission procedure for medical or other serious reasons will be subject to further discussion only if the faculty sends invitations for an alternative date for admission procedure.

(5) The results of the admission procedure will be published on the UPa website - www.upce.cz under the applicant's registration number (the applicant's university number is on the first page of the e - application form at the top right) or the applicant's birth number and initials, **no later than February 28, 2020**. The manner of publishing the results of the admission procedure must respect the principle of the protection of personal data. Documentation on the admission procedure will be deposited with the DFJP Scientific Research Department, and will be made available to every participant in the admission procedure on request for 15 days after the admission exam. **The Dean's written resolution on the results of the admission procedure** will be hand-delivered to the applicants admitted to study when enrolling in the study; to those not admitted, the decision will be delivered by registered mail to their hands within 14 days of the date of entrance examinations.

In Pardubice on June 25, 2019

doc. Ing. Libor Švadlenka, Ph.D., m.p.
Dean of DFJP